

## TSMT Pedagogy Committee – Charter

The chief function of the TSMT Pedagogy committee is to facilitate and advance discussion, presentation, and research on Music Theory and Music Literacy Pedagogy. To this end the committee will seek to encourage, review, and shepherd to completion, proposals for presentations in the area of pedagogy and related fields.

As approved by the TSMT membership, and articulated in its constitution, the TSMT Pedagogy Committee will report directly to the President of the Society and, in matters of memberships as articulated below, will be under the auspices of the TSMT Executive Board. In matters related to vetting and selection of presentations to be given at the annual TSMT meeting, the TSMT Pedagogy Committee will serve in a manner parallel to the TSMT Program Committee. The committee's recommendations relative to these presentations will be forwarded directly to the President of the Society, on an annual basis, for final approval.

### **Membership:**

The TSMT Pedagogy Committee shall be comprised of no more than six (6) and no fewer than four (4) members. Each must be a member, in good standing, of TSMT.

- The President of TSMT shall appoint the Chair of the TSMT Pedagogy Committee to a three-year, renewable term. This appointment must be brought before, and approved by, the TSMT Executive Board at the annual August meeting. The term shall begin immediately upon appointment at the August meeting. If the Board does not approve of the appointment, the President and Executive Board shall work cooperatively to find an appointee agreeable to each.
- When possible, at least one (1) member of the committee, and preferably two (2), shall actively teach or have taught, for a minimum of three years, Music Theory or a related music literacy course at the secondary school level. The secondary school member or members shall be appointed to a three-year renewable term by the TSMT president. Terms will run from the end of one TSMT conference until the end of the conference three-years hence. Any variability within the term limit of less than a year will be at the discretion of the TSMT president.
- The host of the previous year's TSMT conference will serve on the committee for a period of one year, from the end of the conference hosted by said person, until the end of the following year's conference.\*
- The remaining one to three (1-3) members of the committee are to be University-level teachers. These members are to be nominated and approved in the same manner as TSMT Executive Board members. (TSMT nominating committee presents a slate to the membership at the meeting held immediately after the annual TSMT conference.) Those elected will serve a three-year term. It is desirable that the same large school/small school balance that informs the TSMT nominating committee in the matter of the TSMT Executive Board will be adhered to in this process.

\* If the host declines the appointment the President is empowered to appoint another qualified TSMT member to a one-year term.

**See addendum for protocol specific to the TMEA – TSMT presentation selection**

**Addendum:**

**TMEA/TSMT Pedagogy Presentation**

**Purpose:**

The purpose of this initiative is to encourage teachers of Music Theory to formulate and submit proposals for a presentation to be given at both the TMEA and the TSMT conferences. Such presentations would serve to further interest and expand knowledge in the field of Music Theory Pedagogy. It is further hoped that successful proposals and subsequent presentations will facilitate and encourage communication amongst teachers of Music Literacy from both the High School and University ranks.

**Protocol:**

**February/March** – Call for Proposals made and posted at the TSMT business meeting following the annual spring conference.

**April 20** – TMEA Conference Proposal drafts sent to chair of the TSMT Pedagogy committee who will distribute to committee members for review and comment. These proposals must be presented in the TMEA proposal format.

**May 15** – Chair of TSMT Pedagogy Committee reports to applicants. One of three actions will be suggested: 1) Submit proposal to TMEA. 2) Submit proposal to TMEA with suggested changes. 3) Proposal not appropriate for presentation at TSMT. In such a case the applicant is, of course, welcome to submit the proposal to TMEA.

**June 1** – Deadline for submission of proposals to TMEA. Final version of the proposal should be forwarded to the Chair of the TSMT Pedagogy committee by this date as well.

**Late August** – TMEA disposition on proposals is usually issued by the last week of August. The applicant should report to the Chair of the Pedagogy Committee immediately upon notification by TMEA.

**Late August** – TSMT Executive Board meeting is held. The Chair of the Pedagogy Committee will, if on the Executive Board, report the status of any approved TMEA proposals to the Executive Board with the recommendation to schedule this for presentation at the TSMT conference the following spring. If the Chair of the Pedagogy Committee is not on the Executive Board he/she is welcome to attend the Executive Board Meeting to report the results and participate in any discussion, or he/she can report the results to the President of TSMT who will make the aforementioned recommendation to the Executive Board.

If results of TMEA screening are not available by the date of the TSMT Executive Board meeting the Chair of the Pedagogy Committee and the President shall assume the responsibility for informing the Executive Board of any presentation-related dispositions as soon as they are known.

In the case where there is more than one successful application to TMEA the Pedagogy Committee shall decide how to best have the material presented to the membership at the spring meeting. This might result in a joint presentation, a sharing of the allotted time, or the sharing of some material at a poster session.

Regardless of mode of presentation, the successful applicant is guaranteed a forum for presentation at the TSMT conference.

**Additional comments:**

In years where no successful proposal emerges from the process, the responsibility for arranging topic and presenter for the Pedagogy session shall revert to the TSMT Pedagogy Committee in consultation with the President of the Society and the host of the upcoming TSMT Conference. The President is responsible for informing the TSMT Board of the Pedagogy Session status in any given yearly cycle.